



## **Code of conduct for supporting staff**

Non-teaching employees and volunteers in college are committed to the following values: Loyalty, Integrity, Dignity, Responsibility, Respect, Justice and Care.

### **Supporting staff demonstrate Loyalty by:**

- Modeling and supporting commitment to the faith, and lifestyle values
- Being punctual and conscientious in all duties
- Dressing and behaving in a manner consistent with the standards expected by the college where we work
- Advocating a drug and alcohol free lifestyle
- Speaking supportively of the college where we work.

### **Supporting staff demonstrate Integrity by:**

- Being honest in words and actions
- Acting within the law
- Creating and maintaining appropriate relationships. This includes:
  1. Interactions with students
  2. Notifying the Principal immediately if there is reasonable cause to suspect that a student is being harmed or is likely to be harmed
  3. Maintaining professional boundaries
  4. Being fair and impartial.

### **Supporting staff demonstrate Dignity by:**

- Respecting diversity, treating students with care and compassion, respecting that each person has a unique family environment
- Valuing each student without making comparisons with other students
- Being supportive of other staff members.

### **Supporting staff demonstrate Responsibility by:**

- Meeting the required standards for every task
- Collaborating and cooperating with colleagues and administrators.

### **Supporting staff demonstrate Respect by:**

- Showing mutual respect, trust and confidentiality
- Providing positive support for others.

### **Supporting staff demonstrate Justice by:**

- Being fair and reasonable at all times

- Being committed to the wellbeing of individuals, the wider community and the common good of all people.

**Supporting staff demonstrate Care by:**

- Being a positive influence and exercising sound judgment
- Showing care and compassion in all relationships
- Paying careful attention to our duty of care to others

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