

MEETING NOTICE

Date: 01/10/2016

Subject: Meeting of IQAC Scheduled on 03/10/2016 at 3:00PM
Venue: Board Room

Dear Sir/Madam,

You are cordially invited for the 1st IQAC meeting, the agenda for meeting is as follows:

- 1) Information about NAAC.
- 2) Composition of IQAC
- 3) Acquainting all the staff members about NAAC.
- 4) Any other matter with the permission of the chair.

You are kindly requested to confirm your presence as it will help us to make further Provisions.
Looking forward to hear from you.

Thanking you in anticipation



Yours faithfully

M.N.Narsaiah

Coordinator, IQAC

COORDINATOR, IQAC
KG Reddy College of Engineering & Technology,
Chilkur (V), Molnabad (M),
Ranga Reddy Dist., Telangana

Minutes of the 1st meeting

The IQAC 1st meeting was held on 03rd October 2016 at 3:00 P.M. at the Institute Board room
Members Present:

S.no	Name	Designation	Position
1	Dr. Madusoodhanan Nair	Principal, KGR CET	Chairman
2	Ln. K. Krishna Reddy	Chairman, KGR CET	Member, Representative from Management
3	Prof. M.N.Narsaiah	HOD ECE, KGR CET	Coordinator
4	Ms. K. Sandhya Reddy	Industrialist, KENRA Technology Hyderabad	Member
5	Dr. Dilip Kumar Sahu	Professor, Dept of Mech, KGR CET	Member
6	Prof. M. Saidi Reddy	HOD CSE, KGR CET	Member
7	Prof. P.Rama Mohan Reddy	HOD MECH, KGR CET	Member
8	Prof. K. Hussain	HOD EEE, KGR CET	Member
9	Prof. K.Umashankar	HOD. H&S, KGR CET	Member
10	P.Usha	Assistant Professor, Dept of ECE	Members
11	A.Nandini	Assistant Professor, Dept of CIVIL	Members
12	N.Harini	Assistant Professor, Dept of Mech	Members
13	V. Shailaja	Assistant Professor, Dept of EEE	Members
14	S. Krushima	Assistant Professor, Dept of CSE	Members
15	Mr. B. Ravi Kiran	Office Superintendent, KGR CET	Member, Administration
16	Mr.D.Vinay	Alumni	Member, Representative from Alumni
17	Mr. A. Manish Chandra	Chairman, Student Council, KGR CET	Member, Representative from Student Council
18	Mr. G.Vikram reddy	General Secretary, Student Council	Member, Representative from Student Council
19	Mr. S. Samba Shivan	General Secretary, Student Council	Member, Representative from Student Council


 M.N.Narsaiah

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The following points are discussed in the meeting:

1. NAAC information.

All the members were given information about NAAC.

It is discussed that NAAC is one such autonomous body which assess & accredits institution.

The basic formalities like filing a LOI (Letter of Intent), establishment of a functional IQAC preparation of SSR & SAR are a routine which need to be Accomplished.

2. IQAC establishment.

As per the resolution of Dr. Madhusoodhanan Nair, Principal KG Reddy College of Engineering and Technology an IQAC (Internal Quality Assurance Cell) has been formed with the following list of members (doc attached)

The members of Program Assessment Committee (PAC) has been appointed.

3. Acquaint all the staff member:

All the teaching staffs are assigned to work on SAR systematically. Each staff member were explained each specific criteria which was assigned to him/her along with download information of that specific criteria from NAAC website.

4. NIL.

The meeting ended with a vote of thanks to the Chair and members of IQAC.



Chairman, IQAC
Dr. Madhusoodhanan Nair

CHAIRMAN, IQAC
KG Reddy College of Engineering & Technology,
Chilkur (V), Moinabad (M),
Ranga Reddy Dist., Telangana



Coordinator, IQAC
M.N.Narsaiah

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