CONSTITUTION OF THE PREVENTION OF SEXUAL HARSMENT COMMITTEE

Academic Year 2020-2021

VISION: KGRCET is committed to upholding the Constitutional mandate to combat sexual harassment of women and ensure that human rights of all those who fall within its jurisdiction are safeguarded.

MISSION:

- To take cognizance of complaints about sexual harassment, conduct enquiries, provide assistance and redressal to the victims, recommend action to be taken against the harasser, if necessary.
- To recommend arrangements for appropriate psychological, emotional and physical support (in the form of counseling, security and other assistance) to the victim if she/he so desires.
- To play a preventive role by making efforts to provide a congenial atmosphere at the institute by arranging periodic programmers and lectures, if required, on prevention of sexual harassment of women at the workplace.

Sl. No.	Name of the Member	Position	Department
1	Dr. R.S.JAHAGIRDAR	Chairman	PRINCIPAL
2	Dr Sukanya	Convener	HOD-MBA
3	Dr. Madhulitha	Member	FACULTY-H&S
4	Mrs. Saraswathi	Member	FACULTY-CSE
5	Mrs. Gayatri	Member	FACULTY-ECE
6	K Ramya	Member from Student Council	Civil
7	Manikanth	Member from Student Council	EEE
8	Mr P.SUMANTH	Member from Student Council	CSE

Sukanya. M
Dr SUKANYA
CONVENER
PREVENTION OF SEXUAL
HARSMENT COMMITTEE
KGRCET

CONSTITUTION OF THE PREVENTION OF SEXUAL HARSMENT COMMITTEE

Academic Year 2017-2018

VISION: KGRCET is committed to upholding the Constitutional mandate to combat sexual harassment of women and ensure that human rights of all those who fall within its jurisdiction are safeguarded.

MISSION:

- To take cognizance of complaints about sexual harassment, conduct enquiries, provide assistance and redressal to the victims, recommend action to be taken against the harasser, if necessary.
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- To play a preventive role by making efforts to provide a congenial atmosphere at the institute by arranging periodic programmers and lectures, if required, on prevention of sexual harassment of women at the workplace.

Sl. No.	Name of the Member	Position	Department
1	Dr. R.S.JAHAGIRDAR	Chairman	PRINCIPAL
2	Dr, Vahini Reddy	Convener	Director
3	Mrs. K Udayasri	Member	HOD, SWD,KGRCET
4	Mr.S Krushima Soma	Member	FACULTY-CSE
5	Ms. Hiranmayee	Member	FACULTY-ECE
6	Mrs. T Gayatri	Member	FACULTY-ECE
7	Mr. Mallikarjun C	Member	FACULTY-MECH
8	Mrs. V Shailaja	Member	FACULTY-EEE
9	Mr. Zahir Hussain	Member	
10	Ms. D Nagamani	Member	
11	Mr. D Vijaybhaskar Reddy	Member	FACULTY-ECE

K G Reddy College of Engg & Tech. ★ Chilkur (V), Moinabad (M) ★ R.R. Dist.

Dr Vahini Reddy
CONVENER
PREVENTION OF SEXUAL
HARSMENT COMMITTEE
KGRCET

CONSTITUTION OF THE PREVENTION OF SEXUAL HARSMENT COMMITTEE

Academic Year 2016-2017

VISION: KGRCET is committed to upholding the Constitutional mandate to combat sexual harassment of women and ensure that human rights of all those who fall within its jurisdiction are safeguarded.

MISSION:

- To take cognizance of complaints about sexual harassment, conduct enquiries, provide assistance and redressal to the victims, recommend action to be taken against the harasser, if necessary.
- To recommend arrangements for appropriate psychological, emotional and physical support (in the form of counseling, security and other assistance) to the victim if she/he so desires.
- To play a preventive role by making efforts to provide a congenial atmosphere at the institute by arranging periodic programmers and lectures, if required, on prevention of sexual harassment of women at the workplace.

Sl. No.	Name of the Member	Position	Department
1	Dr. K V Narsimha Rao	Chairman	PRINCIPAL
2	Dr. M Madhusudan Nair	Member	Director
3	Mr. K Hussain	Member	HOD, EEE, KGRCET
4	Mr. M Saidi reddy	Member	HOD ,CSE,KGRCET
5	Mrs. K Udayasri	Member	HOD, SWD,KGRCET
6	Mrs. M Kavitha	Member	HOD, H &S, KGRCET
7	Mr. H Umashankar	Member	I Year In Charge
8	Mr. B Ravikiran	Member	OFFICE SUPERINTEND
9	Mr. S J Prasanna	Member	P A to chairmen
10	Mrs.S Anusha	Member	Assistant Professor, Dept of ECE
11	Mr. S Mallareddy	Member	Assistant Professor, Dept of MBA

K G Reddy College of Engg & Tech. Chilkur (V), Moinabad (M)

PREVENTION OF SEXUAL HARASSMENT COMMITTEE

Roles & Responsibilities

Sexual Harassment at workplace is a violation of women's right to gender equality, life and liberty. It creates an insecure and hostile work environment, which discourages women's participation in work, thereby adversely affecting their economic empowerment and the goal of inclusive growth.

KGRCET is committed to upholding the Constitutional mandate to combat sexual harassment of women and ensure that human rights of all those who fall within its jurisdiction are safeguarded.

Meeting Schedule:

Academic Year	Date of Meeting	No. of Members Attended
2020-2021	10.03.2021	04
	10.09.2020	08
2019-2020	12/02/2020	07
2018-2019	09/01/2019	10
	24/04/2019	10
	22/07/2019	08
	14/09/2019	08
	21/12/2019	07
2017-2018	31/07/2018	12
	26/09/2018	09

30/8/17

Minutes of meeting

Minutes of meeting of the Prevention of Sexual harassment Committee members held on 30/8/17 at 1.30 to 2.30pm at board room.

Members present:

S.No	Name	Position	Dept	Sign
1	Dr. R.S. Jahagirdar	Chairman	principal	
2	Dr. Vahini Reddy	Convenor	director	Vahini
3	Miss. Udayashri	member	Hod-BSH	
4	Hrushikesha Sona	member	Faculty	
5	Kiranmayee	member	Faculty	
6	Miss. T. Nayaki	Member	Faculty	
7	Mallikarjuna C.	member	Faculty	
8	Miss. V. Shailaja	member	Faculty	
9	Zakir Hussain	member	Faculty	
10	D. Nagamani	member	Faculty	Nagamani
11	D. Vijayshankar Reddy	member.	Faculty.	

Agenda

The objectives of the committee

- The meeting was headed by the chairman & welcome all the committee members.
- Chairman give the guidelines about the prevention of the sexual harassment in the campus.
- To create a congenial environment in the institute ensure that the women employees & student are not subjected to gender specific discrimination of sexual harassment.
- The committee sensitizes the employee about

on issue related to sexual harassment & gender discrimination.

It also has a complaint mechanism to ensure time bound treatment. Complaint should responsibility to take punitive action against the offender. It will promote & facilitate measures taken in the college for the prevention of sexual harassment.

Objective of the policy:

1. To evolve a mechanism for the prevention & redressed of sexual harassment cases & other acts of gender based violence in the institute.
2. To ensure the implementation of the policy in letter & spirit through proper reporting of the complaints & their follow procedure based discrimination.
3. To ensure equal access of all facilities & participation in activities of the college.
4. To provide an environment free of gender based discrimination.
5. To create a secure physical & social environment which will acts of sexual harassment.
6. To promote a social & psychological environment that will raise awareness.

Conclusion / Action Taken Report

No issue happened in our college & no action taken

Principal
KG Reddy College of Engineering & Technology
Chilkur (V) Moinabad (M),
R. R. Dist.

31/7/18.

Minutes of Meeting.

Minutes of meeting of the prevention of sexual harassment committee members held on 31/7/18 at 12.00 to 1.pm at Principal chamber

Members present

S.NO	Name	Position	Department	Sign.
1	Dr. R.S. Talagirdar	Chairman	principal.	
2	Mrs. T. Nayaki	Convenor	ECE	
3	Mrs. Vani Reddy	member	Admin office	
4	Mr. Umashankar	member.	I/C Technician.	
5	Mr. Narsaiah	member	ECE	
6	Mr Syed Khamruddin	member	EEE	
7	Mr Vijay Shankar	member	ECE	
8	Mr. Ramkrishna Reddy	member	CSE	
9				
10				
11				
12				
13	Mr. Manju Purnima	Student member	IV CSE	
14	Mr. G Nayaki	Student member	IV ECE	
15	Mr D Rohith	Student member	IV CE	

Agenda:

Guidelines on prevention of Sexual harassment of women at the workplace Forwarding of minutes.

The meeting was conveyed under the chairmanship of principal, to give the guidlines on prevention of Sexual harrassment.

Objective

To evolve certain prevention mechanism such as Sexual harassment includes any one of the following unwelcome acts & behavior namely.

- physical contact & advances
- A demand or request for Sexual favours.
- Any Unwelcome message through telephone or internet.

Conclusion: (Action Taken Report

No such issues happened in our college. And action taken.

Principal
KG Reddy College of Engineering & Technology
Chilkur (V) Moinabad (M).
R. R. Dist

26/9/18

Minutes of meeting

Minutes of meeting of the prevention of sexual harassment Committee members held on 26/9/18 at 1:30 to 2 pm at board room.

Members present

SNO	Name	position	Dept	Sign
1	Dr RS Jahagirdar	chairman	principal	
2	Mrs T. Gayatri	convenor	ECE	
3	Mrs. Vani Reddy	member	Admin	
4	Mr. Umashankar	member	In Tech Incharge.	
5	Mr Nagaraiah	member	EEE	
6	Mr. Syed Khairuddin	member	EEE	
7	Mr. VITTA Bhaskar Reddy	member	ECE	
8	Mr Ramkrishna Reddy	member	CSE	
9	~~Mrs Lavanya~~	~~student member~~	~~ECE~~	
10	Mr Naresh	student member	ECE	Naresh

Agenda:

The objectives of the committe

- The meeting was headed by the chairman & welcome all the committe members
- chairman gives the guidelines about the prevention of the sexual harassment in the campus.
- The committe sensitizes the employee & student on issues related to sexual harassment & gender discrimination
- To ensure equal access of all facilities & participation in activities of the colleges.

Conclusion / Action taken report

No such issues happened in our college. & no action taken.

Principal
KG Reddy College of Engineering & Technology
Chilkur (V) Moinabad (M),
R. R. Dist

9/1/19

Minutes of meeting

Minutes of meeting of the prevention of sexual harrassment Committe members held on 9/1/19 at 1:30 to 2pm at board room.

members present.

SNO	Name	position	Dept	Sign.
1	Dr. R.S Tahasildar	chairman	principal	
2	Mrs. T Gayathri	Convenor	ECE	
3	Mr. Yanireddy	member	Admin	
4	Mr. Umashankar	member	ZB Tech I/C	
5	Mr Narsaiah	member	ECE	
6	Mr Syed Khamruddin	member	ECE	
7	Mr. Uday Bhaskar	member	ECE	
8	Mr. Ramkrishna Reddy	member	CSE	
9	~~Mrs Gayathri~~	~~Student member~~	~~ECE~~	
10	Mr Naresh	Student member	ECE	
10.	Ms Gayatri	Student member	ECE	

Agenda

Guidelines on prevention of sexual harassment of women at the workplace Reading of minutes.
The Committee sensitizes the employees of students on issue related to harassment of gender discrimination.
Any other unwelcome physical, verbal or non verbal conduct of sexual nature.

Conclusion / Action taken Report

No such issues happened in our colleges. ✓ No action taken.

Principal
KG Reddy College of Engineering & Technology
Chilkur (V) Moinabad (M)
R. R. Dist.

24/4/19

Minutes of meeting

minutes of meeting of the prevention of sexual harassment committee members held on 24/4/19 at 2:00 to 2:30 pm at board room.

Members present

S.NO	Name	position	dept	Sign.
1	Dr R S Jahagirdar	chairman	principal	
2	Miss T Gayatri	convenor	ECE	
3	Mrs. Vani Reddy	member	Admin	
4	Mr. Umashankar	member	JB Tech I/C	
5.	Mr Narsaiah	member	EEE	
6	Mr Syed Khamruddin	member	EEE	
7	Mr Vijay Bhasker	member	ECE	
8	Mrs. Ramyasha Reddy	member	CSE	
9	Mrs N Gayatri	student member	ECE	Gayatri
10	Mr Naresh	student member	ECE	Naresh

Agenda

Objective of the committee

- The meeting was headed by the chairman & welcome all committee members.
- The committe discussed the prevention of sexual harassment in the campus.
- The committee sensitize the employee & student on issue related to sexual harassment & gender discrimination
- To ensure equal access of all facilities & participation in activities of all colleges.
- To provide an environment free of gender based discrimination.
- To provide a social & physchological environment that will raise awareness.

Conclusion / Action Taken Report

No such issue happened in our colleges. ∴ no action taken.

Principal
KS Rangy College of Engineering & Technology

(7)

~~19/7/2019~~
22/7/2019

Minutes of meeting

minutes of meeting of the prevention of sexual harassment Committee members held on 22/7/2019 at 2:00 to 2:30 pm at board room

members present

S.No.	Name	position	Dept	Sign
1.	Dr. Rs. Jahagirdar	Chairman	principal	
2.	mrs. T Gayatri	Convener	ECE	
3.	mrs. Vani reddy	member	Admin	
4.	Mr. Umashanker	member	Tech S/C	
5.	Mr. Narsaiah	member	ECE	
6.	Mr. Ramakrishna reddy	member	CSE	
7.	ms. Rashmitha	Student	ECE	Rash
8	ms. Gayatri	Student	ECE	Gayatri

Agenda :-

objective of the committee

→ The meeting was headed by the chairman by welcoming the committee members.

→ This committee Existence must be known to all the students through student council members.

→ The issues/Grievances must be collected by the faculty & student council & must be brought to the notice of the committee

→ Action must be taken Immediately & this must be brought to notice of all students.

→ The faculty of committee must act sensibly & while on campus regarding this cell & act when situation demands.

Action taken :-

NO such Issues happened & no action taken.

Principal
KG Reddy College of Engineering & Technology
Chilkur (V), Moinabad (M).
R.R.Dist., Telangana.

18)

~~12/9/2019~~
14/9/2019

minutes of meeting

minutes of meeting of committee of sexual harassment Cell on 14/9/2020 at board room from 3:00pm to 3:30pm

members present :-

S.No.	Name	position	Dept	Sign
1.	Dr. R.S. Jahagirdar	Chairman principal		
2.	T Gayatri	convener	ECE	
3.	Jayabharathi	member	CSE	Jaya
4.	Uma shankar	member	TechSkl	
5.	Mr. Narsaiah	member	CCE	
6.	Mr. Ramakrishna	member	CSE	
7.	Ms. Rashmitha	member	ECE	Rash
8.	~~Mrs. Gayatri~~	~~member~~	~~ECE~~	

Agenda

→ The ~~meeting members~~ was headed by the Chairman by welcoming committee members.

→ This committee popularity among students must still be increased

→ The class CRS must be given information & bus Incharges must be notified about this cell.

→ ~~Our~~ grievances / issues must be brought to notice of this cell.

Action taken:-

No issues happened no action taken.

Principal
KG Reddy College of Engineering & Technology
Chilkur (V), Moinabad (M).
R.R.Dist., Telangana.

21/12/2019

minutes of meeting

minutes of meeting of PSHC on 21/12/2019
meeting held at seminar hall
from 1:00pm to 1:30pm.

members present:-

S.No.	Name	position	Dept.	Sign.
1.	Ms.T Gayatri	Convener	ECE	
2.	Dr. Anil Rakhonde	member	ECE	
3.	Dr. wankhede	member	CSE	
4.	ms. Ganga Jamuna	Student	ECE	
5.	ms. Gayatri	Student	ECE	
6.	ms Ashwini	Student	EEE	
7.	Mr. Saicharan	Student	ECE	

Agenda

→ The meeting was headed by the Convener.

→ The student members were called for the meeting

→ Students were clearly notified this cell is related to prevention of sexual harassment. Committee the Students must take complaints only related to this Cell.

→ Students must spread the message about this Cell. & act sensibily on campus.

→ Students must take responsibility to preserve the harmony.

Action taken :-

No issue notified. No action taken.

Principal
KG Reddy College of Engineering & Technology
Chilkur (V), Moinabad (M).
R.R.Dist., Telangana.

12/2/2020 (1)

minutes of meeting

mom of meeting PSHC on 12/2/2020. held at board room from 2:00pm to 3:00pm.

members present :-

S.No.	Name	position	Dept	Sign
1.	ms. T Gayatri	Convener	ECE	
2.	Dr. Anil	member	ECE	
3.	Dr. Wankhede.	member	CSE	
4.	Dr. Madhulitha	member	H&S	
5.	Mrs. K. Sujatha	member	H&S	
6.	Mrs. Jayabharathi	member	CSE	
7.	Mrs. Vani reddy	member	Admn.	

Agenda

→ The meety was headed by Convener

→ the members met in board room.

→ All members given suggestions about increasing the popularity of this cell among students

→ They thought to spread information about this cell vision, mission & Committee members list & whatsapp groups of students to increase awareness.

Action taken:-

No issue registered, No action taken.

Principal
KG Reddy College of Engineering & Technology
Chilkur (V), Moinabad (M).
R.R.Dist., Telangana.

25/6/2020

Minutes of meeting

mom of PSHC on 25/6/2020. meeting held in boardroom from 11:00am to 12:00 noon.

Members present :-

S.NO.	Name	Dept	Sign
1.	Ms T Gayatri	ECE	
2.	Mr. Raghu	CSE	
3.	Mr. Vijaybhasker	ECE	
4.	Mr. Uma Shanker	CSE	
5.	Mr. Satish	ME	
6.	Mr. Saida.	ECE	
7.	Mr. M.N. Narsaiah	ECE.	
8.	Mr. Ramakrishna	CSE	
9.	Mr. Srinivas	EEE	

Agenda :-

→ The meeting was held in the board room

→ The members decided to have a new Committee for the Academic year 2020-2021

→ As the AY starts students must be included in committee.

→ All the students must be aware of this cell and immediately they should bring to notice of this cell if any issues takes place.

Action taken

No issues / complaints registered hence no action taken.

Principal
KG Reddy College of Engineering & Technology
Chilkur (V), Moinabad (M).
R.R.Dist., Telangana.

10/9/2020

Agenda for the meeting

- Members of the committee their roles & responsibilities.
- Formation of new committee.
- Creating Whatsapp group for the members of the committee, named as PSHC..
- Spreading awareness about the cell in the entire institute.
- Issues/Complaints should be brought to the notice of the committee.

Minutes of the meeting.

- It was discussed about the roles and responsibilities of the members of the committe and the functioning of the committee.
- It's also discussed that the new committee members should spread the awareness of the cell in the entire institute.
- All the communications will be shared by the Whatsapp group keeping the prevailing pandemic in mind.
- Any issues or complaints given by the staff & students should be brought to the notice of the committee so that they can be dealt effectively.

Action taken report.

- No issues & complaints are not brought to the notice of the committee, henceforth no action is taken.

Members Present

S.NO	Name of the Member	Position	Dept	Signature
1	Dr. R. S. Jahagirdar	Chairman	Principal	
2	Dr. Sukanya Metta	Convener	HOD-MBA	Sukanya
3	Dr. Madhulitha	Member	H&S	
4	Mrs. Saraswathi	Member	CSE	
5	Mrs. Gayatri	Member	ECE	
6	K. Ramya	Student Council	Civil	
7	Manikanth	Student Council	EEE	
8	Mr. P. Sumanth	Student Council	CSE	

10/3/21

Agenda for the Meeting

- Inviting suggestions from the members for the better performance of the cell.
- Active participation of the members.
- Complaints should be collected by the members of the committee and bring to the discussion forum for action to be taken.

Minutes of the meeting.

- The members brought their suggestions and a discussion was held on that.
- It is also discussed that every staff & student should feel secure in the campus and an environment which is very good should be created.
- The complaints that are brought to the notice of the committee should be acted upon and justice should be done to the aggrieved.
- All the members of the committee should actively involve to promote conducive environment in the campus

Members Present

SNO	Name of the Member	Position	Dept	Signature
1	Dr. Sukanya Metta	Convener	MBA	Sukanya.M
2	Dr. Madhulitha	Member	H&S	
3	Mrs. Saraswathi	Member	CSE	
4	Mrs. Gayatri	Member	ECE	