

5  
20/11/17

# Minutes Of Meeting

Minutes of meeting of the grievance committee member held on 20/11/17 at 3.00 to 4.00pm in board room:

## Members Present:

### Committee

Name	Position	dept	Sign.
1. R.S. Jahagirdar	Chairman	principal	[Signature]
2. Mr. M.N. Narasiah	Convener	HOD - ECE	[Signature]
3. M. Saidi Reddy	Member	HOD - CSE	[Signature]
4. Mr. Syed	-  -	HOD - EEE	[Signature]
5. Mr. Mahesh Reddy	-  -	HOD - ME	[Signature]
6. Mrs. Mandini	-  -	HOD - CE	A. Nandini
7. K. Umashankar	-  -	HOD - HES	[Signature]
8. Mr. K. Nagaiiah	-  -	faculty	[Signature]
9. Mrs. Kavya	-  -	ladies Repre.	[Signature]
10. Mr. B.R. Reddy	-  -	off. suptd.	[Signature]
11. G. Vikram Reddy	-  -	student	[Signature]
12. T. Madhuri	-  -	student	[Signature]
13. P. Vikram	Member	Asst. Prof MBA	- vikram

### Agenda:

1. Discussion about student request
2. Measures to be taken on the student request.

Discussion about student Request.  
Nature of grievance!


was not participated in hakthon event on 25/10/17 due to personal issue. This issue was taken up by the committee & came to a conclusion that hall ticket can be issue on humanitarian grounds. Hence it was instructed to the examination branch officer to serve the needful.

Measures to be taken on student Request:  
examination branch officer has taken over committee instruction upon which hall ticket was issued to the student in this regards.

Conclusion/ Action taken :

After the discussion by the committee hall ticket issued to this student by the exam branch.



  
Principal  
V.G. Reddy College of Engineering & Technology,  
Chilkur (V) Moinabad (M),  
R. R. Dist

A Meeting ~~was~~ held on 27/7/18 regarding  
Grievance Redressal Committee Member at  
1:30 PM in CEED Room,

### Members present

- 1) Dr. R.S. Jahagirdar
- 2) Dr. Manish Jain
- 3) Dr. T.V.V. PAVAN KUMAR
- 4) Mrs. N. Naveen Kumar
- 5) Mrs. K. Akhila
- 6) Mrs. R. Sripal
- 7) Mrs. K. Akhila
- 8) Mrs. Sameera Afroz

Sign

Sripal.

Akhila

### Agenda of Meeting

1. To Review previous grievance.
2. To advise all common instruction followed by all student during college.
3. To discuss the procedure for acceptance & solving the grievance by student.
4. How frequently meeting should be conducted.

### Action Taken:-

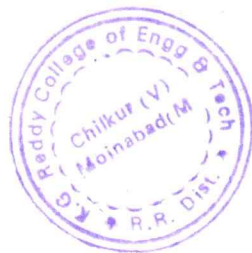
- There are now no issues, as we are meeting after semester holidays.
- All committee members have informed about rules & regulation of the grievance committee.


→ In every 15 days usually meeting will conduct.

If any case any grievance are as highest priority, within 1 or two day by urgently calling the meeting, that grievance should be resolved.

→ Suggestion box are there in ground floor for putting the grievances of student or staff.

Conclusion:- Meeting each with all suggestion and action taken on grievances within short time.



  
Principal  
Principal  
G Reddy College of Engineering & Technology  
Chilkur (V) Moinabad (M).  
R. R. Dist

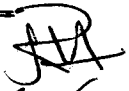
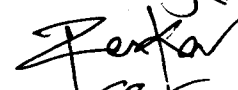




## Minutes of Meeting

02/08/18

A meeting held on 2/8/18 regarding Grievance addressed at 1.00 PM in CEED Room.

### Members Present

- i) Dr R.S. Sahagirdar
- ii) Dr T.V. Pavan Kumar
- iii) Mr N. Naveen Kumar
- iv) Ms. Soomera Afroz
- v) Ms K. Akhila
- vi) Mr R. Stripel
- vii) Mr M. Akhila
- viii) Dr Manish Jain

Sign  
  
  
  
  
  
Stripel  
Akhila  


### Agenda of Meeting.

- i) Busses place of the busstop in the morning time should be nearer.
- ii) Lunch time is not sufficient. Students having lunch in canteen facing heavy rush, so time should be increased.

→ Discussion about student Request measures were taken on the above

→ mentioned issues

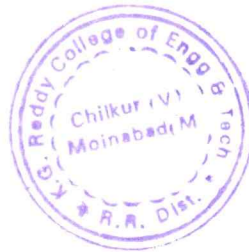
asked the Transport incharge to stop the buses at the desired places for student convenience.

ACTION TAKEN:-  
stop

conclusion  
committee has informed to bus incharge  
to provide the bus schedule from all  
the stoppage as - per route.

  
Principal

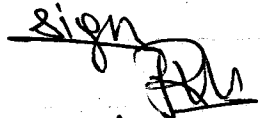
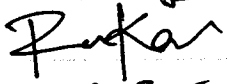






K.G. Reddy College of Engineering & Technology  
Chilkur (V) Moinebad (M)  
R.R. Dist.



## minutes of meeting.

13/08/18

A meeting held on 13/08/18 regarding grievance redressal of previous issues at 1:00 PM in CEED ROOM.

<u>Members Present</u>	<u>Sign</u>
i) DR R. S. Sahagirdar	
ii) DR T. V. V. PAVAR KUMAR	
iii) MR N NAVEEN KUMAR	
iv) MR Sameer Afroz	
v) MS K Akhila	
vi) MR A Stripal	
vii) MR M Akhila	
viii) DR Manish Jain	

## Agenda of meeting.

- i) students were asking for Request Bus stop at the main Road.
- ii) students coming on RTC Buses faced Problem about the timing of the college. They want the timing to extend.
- iii) Resolved the previous bus stop issue.

→ Discussions about student request were done  
We asked RTC members to consider

## conclusion

→ Students have been informed to come earlier either by college bus or their own vehicle, so that they can appear as per the schedule of the timetable.



Principal  
Principal

K.G. Reddy College of Engineering & Technology  
Chilkur (V) Moinabad (M).  
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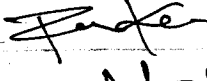

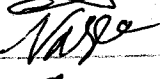


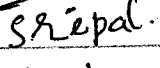

Date

12/09/2018

## Minutes of meeting

The grievance & redressal cell (student) meeting was held on 12/09/2018 at 11:30 am in the Board Room.

The following members were present for the meeting

1. Dr. R. S. Jahagirdar - Chairman 
2. Dr. T V V Pawan Kumar - Convener 
3. Dr. Manish Jain - Member 
4. Mr. N. Naveen Kumar - Member 
5. Mrs. Sameera Afroj - Member 
6. Mrs. K. Akhila - Member 
7. Mr. Sripal - Member 
8. Mrs. M. Akhila - Member 

## Agenda of Meeting

1. Confirmation of MOM of previous last meeting.
2. Resolve the grievances received from the students regarding Library Book issue timings.
3. Any other issue, if any with the permission of chair

## Agenda Item 1.

Minutes of the last meeting held on 13/08/2018 are confirmed.

### Agenda Item 2.

All members of committee discussed about the library book issue facility and its schedule of hours during all working days. After the discussion, it is unanimously decided to extend the library book issue timings for the students.

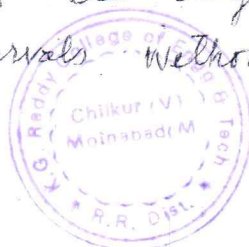
### Agenda Item 3.

With the kind permission of chair, some member raised the issue of cleanliness of washrooms/toilets. This issue was discussed in the meeting & it is decided to maintain it clean throughout the day by cleaning at regular intervals in a day. It is also decided that recess hours shall be used for toilet cleaning.

Meeting concluded with vote of thanks.

### Action taken Report:-

- ① The library Book issue timings schedule is extended to facilitate the students to get ~~use~~ the books-issued.
- ② Supervisor of concerned dept is instructed to ~~to~~ maintain cleanliness in the washrooms/Toilets throughout the day by cleaning it at regular intervals without including the recess.



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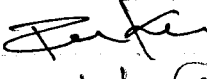
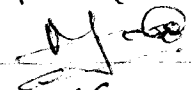



Date

5/12/2018

## Minutes of Meeting

Meeting of Grievance & redressal cell is conducted on 5/12/2018 at 1.00 pm in Principal sir chamber

The following members were present for the meeting

- |    |                      |                   |          |   |
|----|----------------------|-------------------|----------|---|
| 1. | Dr. R. S. Jahagerdar | -                 | Chairman |    |
| 2. | Dr. T V V Pawankumar | -                 | Convener |    |
| 3. | Dr. Manish Jain      | -                 | Member   |   |
| 4. | Mr. N Naveen         | <del>Member</del> | Member   |  |
| 5. | Mrs. K. Akhila       | -                 | Member   |  |
| 6. | Mrs. Sameera Afroz   | -                 | Member   |  |
| 7. | Mrs. M. Akhila       | -                 | Member   | Akhila.   |
| 8. | Mr. Sripal           | -                 | Member   | Sripal.   |

## Agenda of Meeting

1. Confirmation of MOM of last meeting.
2. Resolve the ~~issue~~ of grievance received regarding Industrial Visits & Training Programmes.
3. Any other issues with the permission of chair.

## Agenda Item 1

The minutes of the last meeting held on 12/09/18 are confirmed as per agenda item No. 1.

## Agenda Item 2

As per the grievance received from the students regarding the industrial visits, members of the committee taken the review of the industrial visits arranged so far by the ~~sepo~~ various departments. For few of the departments, the qualitative & quantitative number was not adequate.

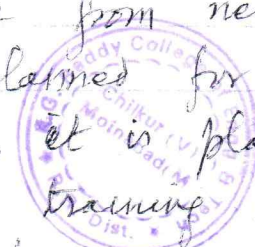
It is decided that, during the academic year at least 3-4 industrial visits shall be arranged for the students.

It is also decided to arrange training programs for the campus interviews of various companies. It is also discussed that if possible, arrange company specific training programs during the working hours only.

Meeting concluded with vote of thanks.

### Action taken Report :-

- ① It is decided to conduct sufficient number of industrial visits during current semester and decided to plan for good, & sufficient & adequate number from next academic year.
- ② Similarly it is planned for training programs. From next year, it is planned to arrange company specific training programs during college working hours.






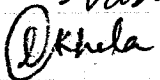
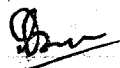
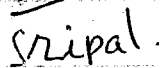
Principal  
V. V. Reddy College of Engineering & Technology,  
Chilkur (V), Malkajgiri (M),  
Dist. Nalgonda  
Principal

6/2/2019

## Minutes of Meeting

Meeting was held on 5/2/2019 at 11:00am in Board Room.

The following members were present.

- |                         |   |
|-------------------------|---|
| 1. Dr. R. S. Jahagirdar |   |
| 2. Dr. TVV Pawankumar   |   |
| 3. Mr. N. Naveen        |   |
| 4. Mrs. K. Akela        |    |
| 5. Mrs Sameera Afroz    |   |
| 6. Mr. Sripal.          |  |

## Agenda of Meeting -

- ① Confirmation of MOM of last meeting
- ② Grievances about providing ice cream, cold drinks &
- ③ fast food in college canteen.
- ④ Any other issue with permission of chair.

## Agenda Item 1.

Minutes of the last meeting held on 5/1/2018 are confirmed as per agenda item no. 1.


## Agenda Item 2 -

As per the complaints received, committee members discussed the issue of availability of few of items in the canteen. It is emphasized that these items are already available in the canteen. & it might be possible that these items were not available during some days.

## Action Taken Report :-

The canteen owner is instructed to keep an ample stock of the various items particularly the ice cream & cold drinks during summer season. Other items shall also be kept as per the demand of the students.



  
 Principal  
 G Reddy College of Engineering & Technology  
 Chiikur (V) Moinabad (M),  
 R. R. Dist

9/8/2019

## Minutes of meeting

The grievance & redressal cell meeting was held on 8/8/2019 at 11.00 am in Board Room.

The following members were present for the meeting

- ① Dr. R. S. Jahagirdar
- ② Mr. M. N. Narsaiiah
- ③ Dr. Anil N. Rathonde
- ④ Dr. H. S. Wankhade
- ⑤ Dr. Ramesh Babu
- ⑥ Mrs. ~~Sanyukta~~ Sanyukta
- ⑦ Mrs. Vani Reddy
- ⑧ Mr. B. Rahul
- ⑨ Ms. Niketa

## Agenda of Meeting

- ① Welcome note for all the members for new a-y. 2019-20
  - ② Roles, Responsibilities, vision & mission of the committee
  - ③ Any other issue, with the permission of chair.
- ~~Any other issue, with the permission of chair.~~

## Agenda Item 1

Convener of the committee Mr. M. N. Narsaiiah addressed a welcome note for all the members.

### Agenda Item 2.

After a warm welcome for all the members the convener briefed about the roles, Responsibility, Vision & the mission of the grievance redressal cell. He urged all the members to forward any of student grievances promptly to resolve the issues as quickly as possible.

### Agenda Item 3

No other issues were raised by any of the committee members.

Meeting concluded with vote of thanks.

### Action taken Report :-

No student issues. Meeting concluded with vote of thanks for all the members.



Principal  
K.G. Reddy College of Engineering & Technology,  
Chilkur (V) Mainabadi (M),  
R. R. Dist





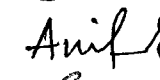

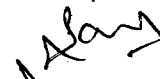


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## Minutes of meeting

A meeting of grievance & redressal cell was conducted on 18/9/2019 at 1.00 pm in Board Room

Following members were present for the meeting -

- ① Dr. R.S. Jahagirdar - 
- ② Mr. M.N. Narsaiiah - 
- ③ Dr. Anil N. Rakhonde - Anil 
- ④ Dr. H.S. Wankhade - 
- ⑤ Mrs. Samyukta - 
- ⑥ Mrs. Vani Reddy. - 
- ⑦ Ms. Nikita - Nikita 

## Agenda

- ① To provide extra college bus facility on from Gachibowli & Sunicity route.
- ② To start the training classes for AI/ML, SCADA, Python & Block chain.
- ③ Any other

## Agenda item 1

As per the grievances received from the students travelling on two different routes, one from Gachibowli to college & other from Sunicity, the students were facing problems.

& were running crowded, particularly after the ~~start~~ opening of first year B.Tech. This issue was discussed in the meeting & decided to facilitate the students by making any alternative arrangement.

### ② Agenda Item 2

① From this academic year, it is decided to start the recruitment training program for the students of third year & final year students. A separate slot is provided in the regular time table. For few of the branches, the training has already been started & for ~~the~~ remaining branches ~~also~~ it will start soon.

### Agenda Item 3.

No other issues were raised & discuss

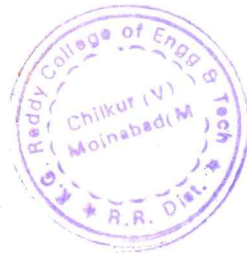
### Action taken reports

① For agenda item 1, it is decided to start an additional bus upto Surval and ~~to~~ a qualis is separately used to pick up the students from Gadhiboli immediately.

~~Agenda~~

- ② For Electrical & Electronics Engg. students, SCADA training program will be arranged as early as possible. Already started soft skills programs for final year, will also be arranged for third year students.

Moreover, seminars on entrepreneurship development will also be arranged for the interested students.



  
Principal  
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Chilkur (V) Moinabad (M)  
R. R. Dist.