KG REDDY COLLEGE OF ENGINEERING & TECHNOLOGY

MINUTES of the 12th Meeting

of

The Governing Body

Held Virtually

on

08.12.2021 at 3.30 PM

AGENDA OF THEMINUTES OF THE 12thGOVERNING BODY VIRTUAL MEETING HELD AT 3.30 PM on 08.12.2021

The agenda of meeting is as follow:

1. To read and confirm the minutes of last governing Body Meeting & discuss on the Action taken report.

2. To update the status about NBA and UGC autonomy status.

3. To review the progress of academic & related activities mentioned below:

   a) Result of University Examinations & Academic performance.

   b) Purchase of Equipment's.

   c) Placement & training activities

4. To submit the proposal to UGC, New Delhi for getting approval under section 12(B) of UGC Act-1956.

5. To review the Progress of Strategic plan.

6. To accord approval to budget 2021-22 and income - expenditure statement 2020-21

7. To accord approval to IQAC recommendations for 2021-22.

8. To accord the post approval to constitution of Academic council, BOS, Finance committee and other statutory committee like (Committees already in existence) as per guidelines of UGC for Institutions with Autonomous status.

9. To accord approval to minutes of meeting of Academic council and Board of Studies meeting.

10. To accord approval to academic regulation (Hereafter called as Regulation 21) for B.Tech & MBA program to be effective from Academic Year 2021 – 22 admitted students in 1st year of B.Tech & MBA respectively under autonomous Status.

11. To accord approve the Syllabus and Structure of B.Tech 1st year (R21) and and MBA 1st year structure of 2nd year submitted tentative of B.Tech 3rd year, 4th year and MBA 2nd year.

12. To review measures taken to improve research and development.

13. To accord approval of new staff appointment (Teaching & Non- teaching)

14. To accord approval of various minutes of meetings.

15. To accord the approval of replacing the few members as they are finding difficulties to attend meeting due to their pre occupied schedule and revise according UGC norms for Autonomous Institutions.

16. To nominate one faculty member from the college for the finance committee.

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17. To approve the increase /reduction in intake, new course/closure of courses and **introducing** of PG Courses and to authorize Principal apply for ODL (Open & Distance Learning)/ OL(Online Learning) Program to AICTE for the academic year 2022-23.

18. To accord approval to BOEE regulation.

19. Any other points with the prior permission from the chair.

The following members were present for the meeting:

1. Dr. Ashok Shettar – Chairman of Governing body
2. Ln. K. Krishna Reddy
3. Dr. Vijaya Baboo Guptha - UGC Nominee
4. Prof. Giri Babu - State Government Nominee
5. Dr. A Jayalakshi - University Nominee
6. Dr. Rohit Kandakatla - Member
7. Dr. Madhusoodanan Nair. M - Member
8. Dr. L Jayahari - Member
9. K. Sandhya Reddy - Member
10. Dr. Jacob. P - Member
11. Dr. Sudhakar Reddy - Member
12. Dr. R. S. Jahagirdar - Member Secretary

Leave of absence granted to the following members since they have intimated about their pre-occupancy:

1. Mrs. Nishtha Yogesh - Member
2. Dr. Sanjana K - Member
3. Mrs. K. Lakshmi Reddy - Member

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Approved by AICTE, New Delhi. Affiliated to JNTUH, Hyderabad

The 12th Governing Body meeting is held on 08.12.2021 at 03:30 PM in College Board Room in blended mode with the chairman ship of Dr. Ashok Shettar.

Governing Body Members:

S. No	Name	Position	Signature
1	Dr. Ashok Shettar	Chairman	
2	Ln. K Krishna Reddy	Member	
3	Dr. Vijaya Baboo Guptha	UGC Nominee	
4	Dr. A Jaya Lashmi	JNTUH Nominee	
5	Prof. Giri Babu	State Government Nominee	
6	Dr. Rohit Kandakatla	Member	
7	Mrs. Nishtha Yogesh	Member	
8	Dr. Sanjana K	Member	
9	Mrs. K Lakshmi Reddy	Member	
10	Dr. Madhusoodanan Nair	Member	
11	Dr. L Jayahari	Member	
12	Mrs. K Sandhya Reddy	Member	
13	Dr. Jacob	Member	
14	Dr. Sudhakar Reddy	Member	
15	Dr. R S Jahagirdar	Member Secretary	

MINITES OF THE MEETING:

Meeting was presided by the Hon. Principal with welcoming the Governing Body Members and took up the agenda items for the discussion.

Agenda No. 1: To read and Confirm the minutes of last governing Body Meeting & discuss on the Action taken report.

Principal presented the action taken to all members with the following actions:

- As we have got NAAC A+ grade, we are eligible to apply for the Autonomous status.
- We have applied and conferred autonomous status by UGC from the Academic Year 2021-22.
- Application for Status as autonomous college to UGC & Statutory bodies.
- Conferred the autonomous status for a period of 10 years by UGC from the academic year 2021-22.
- Discussion and Approval to audit report for the academic year 2020-21, discussion and approval for revision in budget due to autonomous college status. All the Departments submitted the budget and same has provided to all the departments and the smooth condition of different activities planned for each department.

Resolution: The governing body noted the action taken report of the last governing body meeting and approved.

Agenda No. 2: To update the status about NBA and UGC autonomy status.
Discussion:

- We have applied and conferred autonomous status for 10 years by UGC from the academic year 2021-22.
- NBA Accredited to CSE & ECE Departments from the academic Year 2021-22 for 3 years.

Resolution: Updates are noted about NBA status and autonomous status..

Agenda No. 3: To review the progress of academic & related activities mentioned below:

  a) **Result of University Examinations & Academic performance.**

  b) **Purchase of Equipment's.**

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c)   **Placement & training activities**

Discussion: During the discussion & Review the activities of the college for the academic year 2020-21 were presented by the principal.

a) The result of the University Examinations are being increased year by year as we have provided extra remedial classes, providing lecture videos done by our faculty, and created CANVAS learning management system which is with Course content and Lecture videos to students as almost the academic is went on online mode.

b) Equipment purchased for Labs and Soft wares etc. and purchase statement shown to the governing body and approved.

c) Placement Cell is continued its initiatives in career and recruitment activities. Almost Recruitment activities are done in online mode, because of Covid Pandemic. The cell Carried out the several activities for students such as Soft Skills training, Aptitude Training, CRT, Motivational Sessions and technical trainings etc. 173 students placed in the academic year 2020-21. **Resolution:** It is resolved to accord approval for the academic progress and academic related activities are mentioned in this section.

Agenda No 4: To submit the proposal to UGC, New Delhi for getting recognition under section 12(B) of UGC Act-1956.

Discussion: We have recieved the recognition of our institution under section 2(f) of UGC Act-1956 on 06.02.2018. But not received recognition under section 12(B) of UGC Act-1956 due to non recommendation by affiliating university (JNTUH, Hyderabd).

Now it is decided to submit the proposal to UGC, New Delhi for getting recognition under section 12(B) of UGC Act-1956

Resolution: It is resolved to submit the proposal to UGC, New Delhi for getting recognition under section 12(B) of UGC Act-1956

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Agenda No 5. To review the Progress of Strategic plan.

Discussion: Dr. Rohit Kandakatla has presented the Progress of strategic plan with the following points

- Adopt outcome-based education (OBE) framework for curriculum development teaching, learning, and assessment. Program Assessment Committee (PAC) in all the departments to implement the OBE.

- Improve the quality of student learning through implementing innovative teaching practices with Student Centric Learning, Project Based Learning, Blended and Online Learning and action Research through our Center for Engineering Education (CEED). Canvas Learning Management System (LMS) was used to create course websites and upload all the course related information and learning resources. 100+ course websites created since 1st COVID19 lockdown. Big-blue button and Microsoft Teams for live classes and arranged a Recording Studio & Light Board Studio.

- Provide experiential learning opportunities for students to stimulate innovation and enhance their problem- solving skills.

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- Improve faculty performance at respective roles through implementation of goal setting, and self-appraisal system with the various parameters in Teaching, Research and Administration (Institution Level & Department Level), Reviewed by the committee (Principal, Director, Dean Academics, Dean Research, dean IQAC, Respective department HOD and HR Head).

- Encourage the formation of focused research groups in emerging areas in partnership with government and industry.

- Enhance research capacity in identified areas by recruiting senior adjunct researchers and providing appropriate equipment, infrastructure, and other resources.

- Develop and implement systems and structures to plan organize, manage, and, monitor, institutional, administrative, and academic reforms.

- Enhance placements of graduates through summer internships, career guidance, training and campus interviews, and developing meaningful relationship with industry, employers,

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- Develop and implement systems and structures to plan organize, manage, and, monitor, institutional, administrative, and academic reforms.

- Enhance placements of graduates through summer internships, career guidance, training and campus interviews, and developing meaningful relationship with industry, employers,

and alumni. Develop an eco-system to promote entrepreneurship and innovation among students through the support of centers of excellence.

Dr. Ashok Shettar and Dr. A Vijaya Lakshmi are suggested identify the experts in various areas which are in Centre of Excellence and process the centres. Dr. Rohit Kandaatla as mentioned the same thing we are processing and noted the suggested point.

Resolution: It is resolved to accord approval for Center for Research innovation & Development (CRID), Center for Renewable Energy and Electric Vehicle Advancement (CREEVA), Center for Interdisciplinary Internet of Things (CI2OT), Microsoft Center for Artificial Intelligence, Tech Mahindra Center for Blockchain, AWS Center for Cloud Computing and Cyber Security, Center for VLSI and Assistive Technologies, Center for Innovation and Social Transformation (CIST), Center for Engineering Education Development (CEED) and also approved all above discussed points.

It is resolved to accord the permission permission to redesign the strategic plan as per autonomy as we have conferred Autonomous status by UGC and appreciated by Dr. Jaya Lakshmi also got approved by the Chairman of Governing Body and all other members.

Agenda No. 6: To accord approval to budget 2021-22 and income - expenditure statement 2020-21

Discussion: The budget of 2021-22 and Expenditure of 2020-21 has presented to the Governing body members. Details copy has submitted to the Governing body members by the Principal.

Resolution: It is resolved to accord **approval the budget for the 2021-22 and audited statement of 2021 – 22.**

Agenda No 7: To accord approval to IQAC recommendations for 2021-22.

Discussion: The IQAC recommendations on gap analysis of AQAR(Annual Quality Assurance Report) 2020-21 has presented the **Program Level recommendation** on curriculum aspects, Teaching & Learning Process, Research, Innovation and Extension, Outcome based education & student support system and **Institute Level Recommendations** on Teaching & Learning Processes, HR Policy, Examination & Evaluation, Faculty Professional Development, Student Support system, Governance, Leadership & Management.

Resolution: It is resolved to accord approval for the IQAC Recommendations are mentioned in this section.

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Agenda No.8: To accord the post approval to constitution of Academic council, BOS, Finance committee and other statutory committee like (Committees already in existence) as per guidelines of UGC for Institutions with Autonomous status.

Discussion: All the above committees have been shown to the Governing Body members for their information and discussed the committee member roles and responsibilities.

Resolution: It is resolved to accord approval for the constituted committees.

Agenda No. 9: To accord approval to minutes of meeting of Academic council and Board of Studies meeting.

Discussion: Shared the Minutes of Meeting of Academic Council and Board of Studies meetings to the Governing Body for their information.

Resolution: It is resolved to accord the approval for the Academic Council & Board of Studies Minutes of meeting.

Agenda No.10: To accord approval to academic regulation (Hereafter called as Regulation 21) for B.Tech & MBA program to be effective from 2021 – 22 admitted structure for 1st year of B.Tech & MBA respectively under autonomous Status.

Discussion: Shared the academic regulation for B.Tech & MBA program to be effective from 2021 – 22 admitted structure for 1st year of B.Tech & MBA respectively under autonomous Status to the Governing Body for their information.

Resolution: It is discussed and resolved to accord the approval for the Academic Regulations.

Agenda No 11: To accord approve the Syllabus and Structure of B.Tech 1st year (R21) and and MBA 1st year structure of 2nd year submitted tentative of B.Tech 3rd year, 4th year and MBA 2nd year.

Discussion: Shared the Syllabus and Structure of B.Tech 1st year (R21) and structure of 2nd year, MBA 1st year (Hereafter called as Regulation 21) submitted tentative of B.Tech 3rd year, 4th year and MBA 2nd year under autonomous Status to the Governing Body for their information.

Resolution: It is resolved to accord the approval for the Syllabus and Structure of B.Tech 1st year (R21) and MBA 1st year, structure of 2nd year, submitted tentative structure of B.Tech 3rd year, 4th year and MBA 2nd year.

Agenda No 12: To review the measures taken to improve research and development.

Discussion: Discussed the measures taken to improve the quality of research in the institute and also shared the Research publications, Intellectual Property Rights for the academic year 2020-21.

Resolution: It is discussed resolved to accord the approval for the measures taken to improve research and development.

Agenda No 13: To accord approval of new staff appointment (Teaching & Non- teaching).

Discussion: During the Last Academic Year 29 members have been appointed and shared the list of the staff to governing body members.

Resolution: It is resolved to accord the approval for new appointments

Agenda No 14: To accord approval of various minutes of meetings.

Discussion: IQAC (Internal Quality Assurance Cell) conducts the regular meetings to review & audit the institution at Academic & Administrative activities and maintained the same in the form of Minutes of Meetings and shared along with the various minutes of meetings of various Committees (Department of Student Affairs (DSA), Student Council, Student grievance Redressal Cell, Woman Cell, Training & Placement Cell, EDC and IIC) and action taken

Resolution: It is resolved to accord the approval for Minutes of Meetings of IQAC and various meetings held.

Agenda No.15: To accord the approval of replacing the few members as they are finding difficulties to attend meeting due to their pre occupied schedule and revise according UGC norms for Autonomous Institutions.

Discussion: Due to their pre occupied schedule and nominations changed by UGC, University (JNTUH) and State Government. Details shared to Governing Body Members for their information as per Autonomous institutions structure.

The following members are added to the Governing Body Committee.

1. Dr. Vijay Baboo Guptha – UGC Nominee.
2. Dr. A Jaya Lakshmi – JNTUH Nominee
3. Dr. Giri Babu – State Government Nominee
4. Mrs. Nishtha Yogesh – Member

5. Mrs. Sanjana K - Member

6. Mrs. Lakshmi Reddy – Member

7. Dr. Madusoodhanan Nair – Member

8. Dr. L Jayahari – Member

Resolution: It is resolved to accord the approval to the new members to Governing Body Council.

Agenda No 16: To nominate one person on the finance committee.

Discussion: Dr. Madhu Soodhanan Nair M - senior faculty member has nominated as the Finance Committee member from the institution.

Resolution: It is resolved to appoint to Dr. Madhusoodhanan Nair as the finance committee member.

Agenda No 17: To approve the increase /reduction in intake, new course/closure of courses and introducing of PG Courses and Principal is authorized to apply for ODL (Open & Distance Learning)/ OL(Online Learning) Program to AICTE for the academic year 2022-23.

Discussion: As per AICTE APH (Approval Process Hand book) – 2021-22, we have proposed to decrease the intake 50% in Civil & Mechanical Engineering Departments (60 to 30) and with respect to the reduction increase intake in CSE – Data Science (60-120).

As Our institution got NBA Accreditation for CSE & ECE Departments, we have proposed to increase the intake in CSE (120-180), CSE – AIML (60-120) and introducing of PG courses CSE, VLSI System Design with intake 30.

AICTE & UGC as came up with the notification that autonomous affiliated colleges can apply Open & Distance Learning (ODL) and Online Learning Courses.

Hence, the principal is authorized to take a decision regarding increase intakes and introducing of new Courses after releasing the guidelines of AICTE Approval Process Hand book (APH 2022-23).

Resolution|: It is resolved to accord the approval to the proposed increase intakes and introducing of new Courses.

Agenda 18: To accord approval to BOEE regulation.

Discussion: As per Autonomous institutions regulations the BOEE (Board of Examinations Evaluation) regulations prepared and shared to the Governing Body Council.

Resolution: It is resolved to accord for the BOEE Regulation.

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Agenda No 19: Any other points with the prior permission from the chair.

The session ends with the profusely thanks by Chairman & Principal to all the members for attending the meeting.

Principal